WALLA WALLA PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes
May 19, 2010

The regular meeting of the Walla Walla Public Library Board of Trustees was called to order at 5:15 p.m. in the Walla Walla Public Library Board Room by Vice-Chair Gene Dahl.

BOARD MEMBERS PRESENT: Gene Dahl, Kathy Foster, Lou Holm, Martin Smith

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Martha Van Pelt, Library Director; Jeanne Haney, Administrative Secretary

CITY COUNCIL LIAISON PRESENT: Conrado Cavazos, Jr.

VISITORS PRESENT: None

Vice-Chair Gene Dahl determined that a quorum was present. The agenda was approved as written.

The resignation of LeeAnn Rizzuti, Library Board Chair, has been formally accepted by the Walla Walla City Council. The election of officers to serve for the remainder of 2010 was discussed.

Kathy Foster moved the adoption of the following resolution: *Resolved,* That Gene Dahl serve as the Library Board Chair and Martin Smith serve as the Library Board Vice-Chair for the remainder of 2010. Martin Smith seconded the motion. There was no discussion. The motion unanimously passed.

Martin Smith moved the adoption of the following resolution: *Resolved,* That the minutes of the March 17, 2010 regular meeting be accepted. Kathy Foster seconded the motion. There was no discussion. The motion unanimously passed.

The April 2010 Financial Statement and the Voucher Transmittal were reviewed. Payment to the University of Southern California for an interlibrary loan fee was reviewed.

The Director's report included the following information.

- The city has given direction on preparing library budget options for 2011-2012. Tim McCarty has met with Punkey Adams, the Rural Library District Executive Director, to discuss future service contracts. The Rural Library District has been sent a letter with a contract proposal for 2011-2013.
- The library's 2010 budget has been reduced by 2% and all travel and training budgets have been frozen.
- LeeAnn Rizzuti has been hired as a Public Services Specialist. She will be working with children's programming and will be in charge of ordering adult fiction materials.
- There are ten policies that are scheduled to be reviewed this year. They are policies 1 through 6, 12, and 14 through 16. Policies 12 and 14 through 16 will be reviewed first.
- Marc records for popular new books on order have been loaded into the database so customers can see that the book is on order and can place holds.
- Summer reading program sign-up begins on Monday, May 24.
- The staff training day was reviewed. Customer service goals have been set and staff will continue working on refining and implementing these goals.

The April report and monthly statistics were reviewed.

The meeting was adjourned at 5:50 p.m.

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Chair of the Board Secretary to the Board