WALLA WALLA PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes
December 15, 2010

The regular meeting of the Walla Walla Public Library Board of Trustees was called to order at 5:17 p.m. in the Walla Walla Public Library Board Room by Chair Gene Dahl.

BOARD MEMBERS PRESENT: Gene Dahl, Kathy Foster, Lou Holm, Jane Ellen Innes

BOARD MEMBERS ABSENT: Martin Smith

STAFF MEMBERS PRESENT: Beth Hudson, Interim Library Director; Jeanne Haney, Administrative Secretary

CITY COUNCIL LIAISON PRESENT: Conrado Cavazos, Jr.

VISITORS PRESENT: Kayla Leinweber

Kayla Leinweber, a high school student, was welcomed. All present were introduced.

Chair Gene Dahl determined that a quorum was present. The agenda was approved as written.

Kathy Foster moved that the minutes of the October 27, 2010 regular meeting be accepted. Lou Holm seconded the motion. There was no discussion. The motion unanimously passed.

The November 2010 Financial Statement and the October-November Voucher Transmittal were reviewed. The purchase of headphones for public use at the Internet computers was reviewed. It was clarified that the library does not have a marketing budget.

Nominations for 2011 Library Board Chair and Vice-Chair were opened. Kathy Foster nominated Gene Dahl to serve as Chair and Jane Ellen Innes to serve as Vice-Chair. The nomination was discussed. Kathy Foster moved that nominations be closed. Lou Holm seconded the motion. The motion unanimously passed.

Kathy Foster moved that Gene Dahl serve as 2011 Library Board Chair and Jane Ellen Innes serve as 2011 Library Board Vice-Chair. Lou Holm seconded the motion. The motion unanimously passed.

The Interim Director's report included the following:

- Martin Smith's 2nd term of service on the Board expires on December 31, 2010. Since there were no other applicants

Martin was asked by the City Clerk if he was interested in serving a 3rd term.

- Diana Osborne has informed the city of her decision to retire effective December 31, 2010. She has been employed as a Library Technician for 20 years. A request has been sent to Human Resources to fill the vacancy by hiring two part-time Library Associates. This will help with circulation desk coverage.
- A notice of exclusion was issued on December 8, 2010. The customer was banned from the library for a 90 day period for violation of the Rules of Conduct. Staff will follow up with the City Attorney on this.
- The Rural Library District has signed the 2011 library services contract. The Walla Walla City Council has the signing of the contract on their agenda tonight.
- Music CDs are being relabeled by genre instead of Dewey number to make finding music more customer friendly. The project is nearing completion.
- The library collected 519 pounds of food during *Foods for Fines* week.
- The Union-Bulletin covered the new *Me First* program. Second copies of popular books that are needed are listed on the Amazon web site by the library. They are purchased by individuals and sent directly to the library by Amazon. The purchasers have first opportunity to read the books when they are ready for circulation. So far the library has received four books through this program.
- Staff members are working on establishing a new teen area by the reference collection. Funding sources for furnishings are being researched.
- Customers are using the new downloadable audio book service.

The AAUW has a new national book group program. Books on diversity are being featured. As long as book group meetings are open to the public they can be held at the library.

The November report and monthly statistics were reviewed.

Kathy Foster moved for adjournment. Jane Ellen Innes seconded the motion. The motion unanimously passed

The meeting was adjourned at 6:00 p.m.

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Chair of the Board Secretary to the Board