



CIRCULATION POLICY NO. 13

To meet the goals of the Walla Walla Public Library, the library staff facilitates maximum usage of library materials by library patrons.

Individuals owning property or living within the limits of the City of Walla Walla shall have library services and may register as library customers. Those living outside the City limits of Walla Walla may register for a library card, but will be subject to the payment of a non-resident fee.

The customer is responsible for all use made of the customer's library card. Each library customer is responsible for informing the library of their current address.

To register for a library card customers must provide Photo ID. If the identification is not current, the customer will also provide a recent document that includes the customer's name and current address. Customers must provide their telephone number (if any), date of birth, and e-mail (if any.)

Parents or legal guardians are responsible for the accounts of their children under the age of 13 and must sign an application before a library card is issued in a child's name. The adult in whose name the library card is issued shall be responsible and liable for any and all material replacement costs, or fees assessed against said card.

Library cards may be issued to adults, juveniles, temporary residents, and library outreach customers. Library cards for adults and juveniles are valid for two years. Non-resident library cards may be valid for six months or one year from the date of issue. Temporary Library cards are valid for three months. Library cards for outreach customers are valid for one year.

The loan periods for library materials shall be in accordance with practices necessary for maximum public use and standard library practices. Adequate notice will be provided for any changes in loan period regulations.

Reasonable fees shall be established in the Walla Walla Municipal Code by ordinance passed by the Walla Walla City Council (2.96.020-2.96.030.) Reminders to library customers regarding overdue materials is a courtesy service. Failure to receive such a reminder does not exempt the library customer from fees. Failure to return materials will result in the loss of borrowing privileges.

Adopted: September 13, 1995
Amended: March 21, 2001
Amended: August 16, 2006
Amended: March 9, 2016
Amended: January 11, 2017



Amended: August 19th, 2022